

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

January 6, 2014

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde, Commissioner Henry Heimuller and Commissioner Earl Fisher.

Commissioner Hyde called the meeting to order.

ENTERPRISE ZONE DISCUSSION:

Chuck Daughtry, CCET Director, came before the Board to discuss the request to expand the South Columbia County Enterprise Zone to include the City of Vernonia as a co-sponsor of the SCCEZ. Chuck has prepared a draft resolution for Board consideration and approval. Attached to the resolution is a list of tax lots to be included in the expansion and a map of the tax lots as prepared by the County Assessor.

The Board agreed with the concept and will schedule the required public hearing before taking any formal action.

Some general discussion around SIP versus enterprise zone options at Port Westward.

FOOD/COMMISSARY FOR COUNTY JAIL:

Sarah Hanson and Jeff Dickerson met with the Board to discuss a special procurement process to extend the Aramark contract for one year. Sarah explained that the Aramark contract expired Dec. 31. The Sheriff has issued an RFP for food, commissary and laundry service, however, in the interim the jail levy failed and the future of the jail is now very uncertain. Therefore, the Sheriff has requested that the County extend the Aramark contract for another year pending a decision about whether the Jail will remain open. If the Jail does not stay open the County will be able to terminate the contract

prior to the end of the year. If the Jail does remain open, the County can re-issue the RFP. The special procurement process requires adoption of an order and publication of a notice. Sarah provided the Board with a draft order authorizing the contract extension. After discussion, ***Commissioner Fisher moved and Commissioner Heimuller seconded to approve Order No. 1-2014, "In the matter of a Special Procurement for a Contract to Provide Food, Commissary and Laundry Services for the Columbia County Jail. The motion passed unanimously.***

Further, ***Commissioner Fisher moved and Commissioner Heimuller seconded to terminate the RFP. The motion carried unanimously.***

McCORMICK PARK RFP:

Sarah Hanson discussed an Intergovernmental Agreement with the City of St. Helens for the McCormick Park Disc Golf. Sarah reported that she has been working with the City Attorney to finalize the Agreement and the City has agreed not to allow any fees to be charged for the use of the County's property. If this contract provision isn't followed the County may immediately terminate the agreement. Sarah stated that the IGA is ready for approval by the County and City and that the disc golf club is eager to complete the course. After discussion, ***Commissioner Fisher moved and Commissioner Heimuller seconded to approve the Intergovernmental Agreement with the City of St. Helens for the McCormick Park disc golf and authorize the Chair to sign. The motion carried unanimously.***

COUNTY/FOUNDATION AGREEMENT FOR PUBLIC HEALTH SERVICES:

While present, Sarah updated the Board on the status of the County/Foundation Agreement for Public Health Services. The Foundation has accepted the County's latest proposed changes and has asked the County to prepare originals for signature. The changes include a \$100,000 cap on administrative charges, no limit on the FTE hired by the County, reinsertion of the budget process provisions and a requirement that the Foundation have a 2 month reserve within four years. Sarah will place the agreement on the consent agenda when it is in final form.

Staff Meeting

1/6/14

Page 3

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 6th day of January, 2014.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Anthony Hyde, Chair

By: _____

Henry Heimuller,

Commissioner

By: _____

Earl Fisher, Commissioner

By: _____

Jan Greenhalgh

Board Office Administrator